

Minutes

Meeting No: 2

Date: Wednesday 7 May 2025 **Time:** 12pm-1pm

Venue: Online via Zoom

Attendees	
Community members Sophie Jacob (SJ) Lynette Hickey (LH) Olga Szitniak (OS)	Iglu Alastair Kilner – Project Manager (AK) Alicia Garling – General Manager, Mascot (AG) Mervyn Hein – Iglu (MH)
Apologies Brigitte Rheinberger (BR) Community Member Petra Walker (PW) Community Member	Hickory Dunya Ahmed –Project Manager (DA) Justin Quirk – Site Manager (JQ)
	Independent Chair Professor Roberta Ryan (RR) Zoey Mackey-Craig – Minute-taker (ZMC)

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Item #	Description	Lead
1	Welcome, introductions, and apologies	Roberta Ryan
	<p>Brigitte Rheinberger provided apologies this morning.</p> <p>Petra Walker was not in attendance.</p>	
2	Confirmation of Previous Minutes, Matters Arising	Roberta Ryan
	<p>Minutes from Meeting No. 1, Wednesday 16 April 2025, were confirmed by members.</p> <p>There was one action noted in the minutes, which was for Minutes, PowerPoint presentation from Hickory, the link to the DPE CCC Guidelines, RR contact number, and DA contact number to be shared with members. This was done following the last meeting. There are no other matters arising from the previous meeting.</p> <p>Alicia Garling has nothing to report on from Iglu 1.</p> <p>NEW ACTIONS</p> <p>Action (A): Send out a summary of upcoming truck movements to members and a traffic management plan outlining truck routes and work durations.</p> <p>Provide to members reporting from vibration monitoring (when piling has commenced).</p> <p>Responsible: Dunya Ahmed, Zoey Mackey-Craig</p> <p>Due: 16 May 2025</p> <p>Action (B): Add standing Agenda item “Complaints”</p> <p>Responsible: Zoey Mackey-Craig</p>	

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	<p>Hickory to provide complaints reporting at subsequent meetings.</p> <p>Due: Next meeting</p> <p>Action (C): Confirm if Petra Walker can attend meetings moving forward.</p> <p>Responsible: Olga Szitniak</p> <p>Due: Meeting 3, 4 June 2025</p>	
3	Project Status – Iglu update	Alastair Kilner
	<ul style="list-style-type: none"> Alastair Kilner (AK) advised members that their first construction certificate is due to come through in the next few days. 	
4	Project Status – Hickory update	Dunya Ahmed, Justin Quirk
	<p>Dunya Ahmed (DH) provided an update on site progress</p> <ul style="list-style-type: none"> Piling platform is now complete. Additional crushed rock was used to build up the layouts to commence piling. Site shed areas have been prepared. Site lockup box delivered. Piling rig mobilisation is in the final stages. This was originally planned for yesterday but was delayed due to rain. Looking to mobilise next week. An updated letter will be sent advising of the exact date. <p>Justin Quirk (JQ) provided an update on traffic for the rig arrival</p> <ul style="list-style-type: none"> Tuesday morning at 2 am, the rig will arrive. Parking prevention will be in place along Church Avenue, out the front of the “Active Kids” childcare center, from 7am on Monday for 48 hours, until Tuesday afternoon. Once the rig and trailers are unloaded, the area will be blocked off with traffic. Wednesday, everything will be back to normal. 	

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	<ul style="list-style-type: none">• The Council has been asked for permission to park spare semi-trailers on the side against the curb so cars can still move along Church Avenue. Traffic control should be simple and managed well by their employees.• Active Kids will have a drop-off area for morning and afternoon.• Roberta Ryan (RR) confirmed that communication has been provided to relevant people, including the child care center. JQ confirmed that communications have gone out, and a reminder letter will be sent with the traffic management plans.• RR suggested that a forward summary, focusing on local roads and any being impacted by truck movements, be shared with members to assist in communications. <p>Action (A)</p> <p>CCTV and Traffic Questions</p> <ul style="list-style-type: none">• SJ enquired if there will be any heavy traffic going through John Street during the building. DA advised that trucks will mainly come off Bourke Street and Gardens Road to go into Church Avenue, and that CCTV will be set up along Church Avenue as site protection.• Further, DA advised that potholes caused by vehicles in relation to the Iglu Mascot 2 construction site only will be addressed promptly.• DA confirmed that Hickory will share the traffic management plan, outlining truck routes and work durations, after the meeting. <p>Monitors on buildings</p> <ul style="list-style-type: none">• RR confirmed with members that they were comfortable with the list of buildings that monitors have been placed on, per the previous minutes. These are Iglu One, 19-21 Church Avenue, Rena Apartments and Aero Apartments. John Street does not. Members noted.• Lynette Hickey (LH) asked for approval to share Dunya Ahmed’s contact number with other residents for direct contact. This was approved by DA.	
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	<p>Complaints management</p> <ul style="list-style-type: none"> RR enquired as to complaints management at this stage. DA advised that there is some confusion regarding the construction work in the park, which is not managed by Hickory. Members are encouraged to share this messaging. JQ noted there has been one informal request made regarding tree removal due to a potential worm infestation. Hickory noted they do have Council approval to remove the tree if required, however, an arborist advised to leave the tree if possible. Following discussions from members, it is confirmed that a landscape architect will be consulted, and the aim will be to leave the tree where it is, trim and treat it as required. RR recommended adding “Complaints management” as a standing item on forward agendas. This was approved by members, noting that all complaints will be de-identified in the minutes. <p><i>Action (B)</i></p>	
5	Communication	Roberta Ryan
	<ul style="list-style-type: none"> Sophie Jacob (SJ) thanked DA for the communications and for keeping the community informed. 	
6	Any Other Business	All
	No other business noted.	
7	Meeting closed, next meeting	Roberta Ryan
	<p>The date for the next meeting was agreed, 12-1, Wednesday 4 June 2025</p> <p>OS advised she will confirm if Petra can attend these meetings moving forward.</p> <p><i>Action (C)</i></p>	